Introduction:
In order to meet UVA requirements, students who see “Insurance Verification 2021-22” on their SIS to-do list (screenshot below) must either submit proof of coverage or enroll in the Aetna Student Health Insurance plan. This document provides a step-by-step visual guide on how to submit proof of current health insurance coverage in order to waive the UVA Aetna Student Health Insurance plan coverage. If you are interested in enrolling in the UVA Aetna plan, please follow steps 1 through 3 below. When you reach Step 4, instead of selecting “Waive,” begin selecting your coverage options and follow the enrollment process from there.

**To Dos**

**STEP 1:** Go to [www.uvastudentinsurance.com](http://www.uvastudentinsurance.com) and select Enroll/Waive (circled)

**STEP 2:** On the next page, select Enroll/Waive again (circled)
STEP 3: On the next page, enter your information in each of the two fields shown:

- **UVA Email Address** → You’ll need to enter the address comprised of letters and numbers @virginia.edu here. Note: this is not your Darden email if you are a Darden student. Example: abc3xy@virginia.edu
- **Date of Birth** → Click the calendar icon to select your date of birth.

STEP 4: On the next page, select the green Waive button (starred).
Please find your available Medical Plan options listed below. Additional coverage options and information are listed on the next page. If you do NOT wish to enroll in the Medical Plan made available to you please proceed to the next page by clicking “Continue.”

21/22 Annual Medical Plan Insurance Verification (Waiver)

All full time International and Domestic students must waive the student health insurance coverage before the waiver deadline of August 31, 2021.

Medical Plan Enrollment Options

21/22 UVA Student Medical Insurance Plan - RETURNING Domestic Students

All RETURNING Domestic students are eligible to enroll the student health insurance plan. THIS OPTION IS FOR STUDENTS PREVIOUSLY ENROLLED IN THE 20/21 PLAN ONLY

21/22 UVA Student Medical Insurance Plan - NEW Domestic Students

All NEW Domestic students are eligible to enroll the student health insurance plan. THIS PLAN IS FOR NEW DOMESTIC STUDENTS (DO NOT USE IF YOU WERE ENROLLED IN THE PRIOR 20/21 PLAN).

21/22 UVA Student Medical Insurance Plan - RETURNING International Students

Waive Coverage

You will need your current insurance policy information, carrier information.

STEP 5: If you select Yes, you will receive the below screen. If you select No, you will remain on the previous screen and you will have not completed the waiver.

STEP 6: Selecting Yes takes you to the below screen to review information. Check the box at the bottom of the screen to agree to Waiver Policy Terms.
After checking the box, you will select the “Continue” button to proceed

**IMPORTANT:** You do not need to upload an image of your Medical Insurance ID card, as this step is optional – please skip this step! This “upload” step has caused some of our users to exit out of the system without successfully completing the waiver process.
Tell us about your current insurance plan

I hereby affirm my understanding of the following and attest that I have health insurance that meets the following minimum standards:

1. The plan is provided by a company licensed to do business in the U.S. with (a) a U.S. claims office, (b) a U.S. phone number, (c) plan literature available in English, and (d) benefits provided in accordance with the Affordable Care Act (ACA). The following programs do NOT qualify as comparable coverage: Travel Insurance & Reimbursement programs of any kind.

2. The plan provides in-patient care and outpatient care (including care for behavioral health care) within a 75-mile radius of the Charlottesville area. Coverage for emergency-only care does NOT satisfy this requirement.

3. The plan provides in-patient treatment and outpatient treatment for substance abuse (both alcohol and drug abuse) within a 75-mile radius of the Charlottesville area. Coverage for emergency only care does not satisfy this requirement.

4. The plan provides unlimited medical benefits per sickness or injury. Insurance that fails to cover or limits coverage for pre-existing conditions is NOT acceptable.

5. My coverage will remain in effect for all semesters in which I am enrolled for the 2020-2021 academic year.

6. I will be held financially responsible for payment of all charges not covered by my health insurance plan.

STEP 7: The next two sections are required and must be updated with your insurance information.

Additional information about your current policy

Fields marked with asterisk (*) are mandatory

Insurance Company * 
[Select Insurance Company]

Policy or Group Number *

Policy Holder Last Name *

Terms and Conditions

Fields marked with asterisk (*) are mandatory

I understand the following:

- The 2021-2022 Academic Year insurance verification (waiver) request must be completed by August 31, 2021. Students will automatically be enrolled in the plan and billed if the waiver is not received by that date.
- The 2021-2022 Academic Year insurance verification (waiver) will be in effect for August 1, 2021 to July 31, 2022.
- If you elect to waive coverage, you are legally responsible for all medical expenses you may incur.
- University of Virginia and their contractors/representatives reserve the right to verify the insurance information you are providing.

Required fields must have entries and you will not be able to proceed without answering the required questions/fields. Once all is entered, select continue:
STEP 9: (Optional) You will be provided a Waiver Summary where you can make edits, if necessary, by clicking “Edit this Information”

STEP 10: If all information is accurate, you will select “Submit”
You will see a “Transaction Confirmation” page if you have successfully completed the waiver process. You will be able to print your confirmation. You will also receive a confirmation number on this screen.

The Transaction Confirmation will state whether your waiver was approved or declined. Please note that UVA accepts certain types of insurance based on comparable coverage requirements, and it may be that your health insurance waiver is initially declined. You may contact our insurance/billing office at sth-ins@virginia.edu or (434) 243-2702. We will address each inquiry in the order received. Sending multiple emails will not shorten the response time. Thank you!