Applying for Student Accommodations at SDAC at UVA

Completing the Student Application for Accommodations is the first of six steps that must be completed before Accommodations are approved for use at UVA classes. Here’s how to submit the Application for Student Accommodations.

1) First, please go to the SDAC Portal for Student Accommodations which can be found at this link and login with your NetBadge computing ID and password: https://yukon.accessiblelearning.com/Virginia/Start.aspx?Type=SAP&TID=TkNpilsYuWr8it5GIVwAzmlpD0JJE6VP

2) Once logged in, you will be able to submit your required information for accommodations.

• Note: Under “Current Term”, please select the term to which you are applying for accommodations. For example, students submitting in the Summer for Accommodations in the Fall must select “Year – Fall”. A student who is taking a Summer class and is applying for Accommodations must select “Year – Summer”
3) The next set of questions will ask about your personal contact information and local/permanent address. Following that, you must select a specific primary disability. You may also select secondary disability/ies as part of your application.

4) Next, please complete all additional information, including your current degree and primary or prospective major.

Continue on to the next page.
5) To complete this section of your application you must select “Create Application Draft”.
   • **Note: This is NOT submitting your application, but instead saving a draft of it.**

   - **Note: After completing your Overview, you may select “Submit Application” at the top of your screen at any time.**

6) For the questionnaire, please complete the list of questions to further clarify your application:

   - **Step 6a**
     1. The purpose of my application is (please check all that apply): *
        - [ ]

   - **Step 6b**
     2. My college/school: *
        - [ ]

   - **Step 6c**
     3. My academic year is: *
        - [ ]

     4. Were you referred to SDAC? If so, by whom?
        - [ ]

     5. My primary disability or the reason why I am applying is: *
        - [ ]

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7) Once completed with the Questionnaire, please select “Save and Upload Documentation”.

**FORM SUBMISSION**

**Important Note:** Responses are only saved after selecting the “Save and Upload Documentation” button.

[SAVE AND UPLOAD DOCUMENTATION]

8) SDAC often needs third-party documentation to determine eligibility for services and approve accommodations. If you have supporting documentation for your application please submit it here. However, students should not delay submitting this application or meeting with SDAC out of concern for not having the right paperwork. If you do not have documentation please select “Review and Submit Application”

- Note: Students should review SDAC’s Documentation Guidelines webpage and will find related, necessary forms on our [Forms] webpage.

**Step 7**

**Step 8**

Please continue on to the next page.
9) Before Submitting Your Application, you may select to review any part of your application.

Once you have reviewed your application you must select a Black Box with White Text saying “Submit Application”

Please select confirm to submit your application.

10) Congratulations, you have submitted your application! You are able to review both your application itself and the status of your application at any time. You will receive an update on your application. If you have any questions, please email sdac@virginia.edu