

UVA Student Medical Withdrawal and Reenrollment Checklist

Before withdrawal:

- ✓ Fill out the **Leaving the University** link form on SIS.
- ✓ Contact your Association/Academic Dean AND the Office of the Dean of Students to inform them of your intention to withdraw.
- ✓ **Student Financial Services:** If you receive any financial aid (scholarships, grants, or loans) and have questions about anything related to your financial package, please contact SFS for more information
 - Email: sfs@virginia.edu
 - Phone: (434) 982-6000
- ✓ **Housing and Residence Life:** If you live in on-Grounds housing, you will be required to move out of your current residence in a timely fashion. Housing and Residence life normally requires that you move out within 24 hours of your withdrawal being finalized but other arrangements can be made if you are unable to move out within 24 hours. You can discuss the specifics of your move out with the Housing and Residence Life (HRL) office.
 - HRL is located in Gibbons House on Alderman Road
 - Phone: (434) 924-3736

When you are ready to return:

- ✓ **Academic Deadlines:** Please connect with your Association Dean directly for any academic questions. **Be sure to pay close attention to reenrollment deadlines as they are strict – see the website of your school for more information or contact your Dean or representative if you are unsure of the deadline for reenrollment (see SIS information below).** The Office of the Dean of Students and Student Health and Wellness do not have purview over academic deadlines and you are responsible for sticking closely to them.
- ✓ **SIS Reenrollment Form:** If you are an undergraduate student, you will be required to complete a reenrollment form on SIS, this form must be submitted before the deadline referenced above. You can find the SIS form on your Student Center in the bottom right corner under eForms. This form kicks off the return process and must be completed.
- ✓ **Required Medical Documentation:** When you are ready to return to the University you will need to have a care provider (general practitioner, counselor, or psychiatrist) complete these [forms](#). These forms must be reviewed by Student Health and Wellness prior to enrolling in courses. These forms must be submitted by the appropriate deadline:
 - For reenrollment in the Fall semester, students must submit the form no later than July 1st.
 - For reenrollment in the Spring semester, students must submit the form no later than December 1st.

Student Health and Wellness requires up to 10 business days to complete the review process once ALL required documents are received (see below). If you have questions about this process, please call Student Health and Wellness:

- For a Medical (physical) withdrawal call Medical Services: (434) 924-5362
- For a Psychological withdrawal call Counseling and Psychological Services: (434)243-5150
- ✓ Communicate with **Housing and Residence Life** if you plan to live on Grounds.
- ✓ Reengage with **Student Financial Services** concerning your financial aid and tuition questions.
- ✓ **Student Disability Access Center** provides a wide range of individualized services and accommodations for students with mental health conditions in order to provide an inclusive and accessible educational experience. Students can apply online to begin the intake and eligibility process: www.studenthealth.virginia.edu/sdac.