

## Requesting a cooking class for Residence Halls

Cooking classes for Residence Halls are very popular! To maximize the number of requests we can accommodate, joint programming is now standard. RAs will need to coordinate with one another and submit 2 or more HRL staff names on [cooking class request forms](#)

After we receive your request, TK staff will follow up by email with all those named on the request form.

Payment for the cooking class can be done using either of these options:

1. Class participants pay individually when they register for the class (fee is \$6 per person; there is also an option for participants to elect to have our Food Security Fund cover the class fee for them, no questions asked).
2. HRL staff can cover the cost of the cooking class on behalf of their residents. HRL staff who select this option are responsible for ensuring payment for maximum class capacity (i.e., 16 x \$6 = \$96 total). Payment can be made by 1 or more staff members divided however they choose, so long as the total payment amount is reached.

Once the class date and menu are confirmed, we will send you a message that includes information for you to share with your residents, including applicable payment instructions.

Questions? Contact Melanie Brede, Teaching Kitchen Director at [mb6ps@virginia.edu](mailto:mb6ps@virginia.edu)