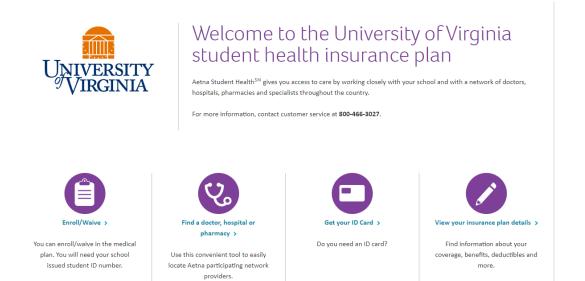
Qualifying Life Event Step by Step Tutorial

Go to www.uvastudentinsurance.com

Select Enroll/Waive



Select Enroll/Waive button on screen

Insurance Verification timeframe is currently closed. Please login and proceed to add dependents as a qualifying life event.

More information, please call 434-243-2702 or sth-ins@virginia.edu.



Login in with UVA email address (example abc3xy@virginia.edu and date of birth and select Login

Secure Login		All fields are mandatory
Please begin by entering your UV/ (example: 01-01-2001).	A email address (example: abc3xy@virginia.edu) and your Date of Birth	
UVA Email Address *		
Date of Birth • ⑦		
MM-DD-YYYY Login		

Select plan for dependent-same plan type as student. If a student is international, the dependent plan



selection is also international.

Select CONTINUE

Enter Information for student.

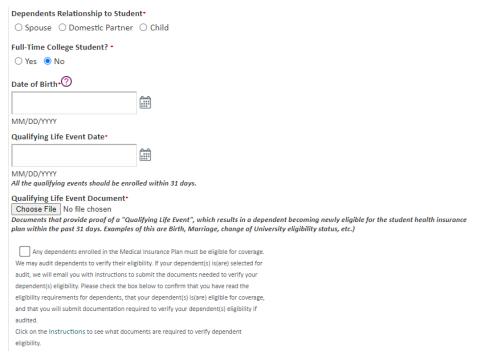
Please enter your information and click Continue.	
Student's Personal Information	Fields marked with asterisk () are mandatory
Gender* Male O Female O Non Binary	
First Name*	
Middle Name	
Last Name•	
Suffix [Select Suffix]	
Phone*	
Email•	
Address Information	Fields marked with asterisk () are mandatory
Address 1*	

Select CONTINUE

Enter information for Dependent

ependent Informa	tion
Male O Female O	Non Bina
	Non Dina
st Name•	
ddle Name	
ddie Name	
t Name•	
c Name	
ffix	
lect Suffix]	~
pendents Relationship	to Stude
Spouse O Child	
I-Time College Studen	t? •
Yes 💿 No	
te of Birth•?	
te of Birth+	
//DD/YYYY	
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NOTE: For Qualifying Life Event, documentation will need to be provided. If a dependent enrollment is due to moving to the U.S., flight details and boarding pass for flight will be required. Birth announcement is needed to add a newborn dependent, marriage certificate is documentation required to add spouse and event (marriage, birth, move to U.S.) must be within last 30 days to qualify and are not able to add for a date later than effective date of current date.



After entering information, please select "Save" dependent information.

Enter payment information and Submit.